

2008 SCHOOL CONTEXT STATEMENT

Updated /02/08

School Name: Hallett Cove East Primary School

School Number: 1053

GENERAL INFORMATION

Part A

School Name : HALLETT COVE EAST PRIMARY SCHOOL
School Number : 1053 Courier: Wallara Outer South
Principal : Ian Filer
Postal Address : Quailo Avenue, Hallett Cove 5158
Location Address : Quailo Avenue, Hallett Cove 5158
District : Wallara Outer South
Distance from GPO : 22 kms
CPC attached : NO
Phone No. : 08 83223677
Fax No. : 08 83224696

	2005	2006	2007	2008
February FTE Enrolment				
Primary				
Special, N.A.P. Ungraded etc.				
Reception	45	66	40	29
Year 1	62	48	54	55
Year 2	45	60	45	55
Year 3	63	51	62	50
Year 4	64	62	52	65
Year 5	76	68	65	55
Year 6	75	74	68	65
Year 7	65	76	75	68
Secondary				
Special, N.A.P. Ungraded etc.				
Year 8				
Year 9				
Year 10				
Year 11				
Year 12				
Year 12 plus				
TOTAL	495	505	461	442
<i>July total FTE Enrolment</i>	505	505		
Male FTE	261	265		
Female FTE	244	240		
<i>School Card Approvals (Persons)</i>	76	70		
<i>NESB Total (Persons)</i>	54	51		
<i>Aboriginal FTE Enrolment</i>	3	2		

Note: Placement points for Complexity and (Base plus Isolation) can be obtained from the document 'Placement Points History' in the 'schools/placement' section of the 'Legal and Policy Framework Library' available on the departmental CD-ROM or web-site.

PART B

Leadership Team

- Ian Filer – **Principal** – Staff Wellbeing – Primary Years Team
- Liz Blight – **Assistant Principal** – Student Learning – Middle Schools Team
- Matthew Chapman – **Assistant Principal** – Student Wellbeing – Early Years Team

I.C. T. Coordinator

- Ashley Jupe

School Website

- <http://www.halcoveeps.sa.edu.au>

School Email Address

- info@halcoveeps.sa.edu.au

Staffing Numbers

In 2008, Hallett Cove East Primary School will have 27 teaching staff and 8 School Support Officers. Following the appointment of 14 teachers in 2006 and 2007, Hallett Cove East Primary School now has a very stable staff. One new teaching appointment was made in 2008. Our School Support Officers team is entering a new period of stability also with ongoing appointments continuing.

Hallett Cove East Primary School is fortunate to have the services of Jenni Main a Christian Pastoral Support Worker. Jenny undertakes her pastoral care role for ten hours per week, working with a range of students. This could possibly increase in '07 with the Federal Government's National School's Chaplaincy Programme

Out of School Hours Care

Provided daily from 7.00 am to 8.30 am and from 3.15 pm to 6.15 pm. A Vacation Care programme operates during the holidays. Shane Howard is our Director

Enrolment Trends

There has been a decline in enrolments over the past three years. January 2008 enrolments are 442. A number of strategies will be implemented in the next one to three years to address this decline and consolidate student numbers.

Year of Opening

July 1991

Public Transport Access

Hallett Cove East Primary School is 22kms from the Adelaide GPO. Hallett Cove Railway Station is nearby and a public bus service connects with the train station, local shopping centres and the wider metropolitan area.

STUDENTS AND THEIR WELFARE

General Characteristics

Hallett Cove East Primary School is a category 7 school. Approximately 16% of students are on School Card and approximately 11% of students are from non-English speaking background. An increasing number of families are enrolling from England and Scotland. The school is uniquely structured in houses, which provide a 'home like' learning environment.

Pastoral Care Programmes

Student Well Being is a high priority at Hallett Cove East Primary School, with the appointment of an Assistant Principal leading this role from 2006. Our school values of Honesty, Collaboration, Equity, Respect and Responsibility form the basis of how we relate as a school community. We believe that students and staff have the right to work in a safe and supportive learning environment.

Support Offered

A comprehensive review of all support programmes offered at Hallett Cove East Primary School was undertaken during terms 2 and 3 2005. Students identified will have their needs met, through a variety of intervention programmes.

Student Management

Hallett Cove East Primary School's Behaviour Management Policy is under review. Our policy is based on our school values. These will be aligned under the umbrella of the Safe Schools Framework.

Student Government

A Student Representative Council, known as the Lighthouse Keepers, meets weekly and takes an active role in the governance of the school. Student voice is invited and valued when policies are reviewed and developed. The school has a major focus on student leadership and decision making. Students making significant decisions about their learning is an expectation.

KEY SCHOOL POLICIES

VISION

Our aim is to ensure that our students are able to successfully interact and achieve within and beyond their own community. (It is likely that this vision statement will be reviewed in the near future).

This may be evidenced by:

A Strong Sense of Identity

- Our students will be resilient and reflective, confident in their own opinions and provide leadership.

Creative Thinking

- Our students will be creative and critical thinkers who draw upon a range of strategies to deal with new situations or information.

Success in Interactions

- Our students will value diversity and successfully interact with others within and beyond their community in a collaborative manner.

Preparedness for the Future

- Our students will demonstrate initiative, enterprise and adaptability and will be able to successfully manage change within their own lives and as part of a global community.

Skill in Communication

- Our students will be able to successfully communicate in a range of settings within and beyond their own community.

Success in Learning

- Our students will develop and apply knowledge, competencies and skills, which enable them to be successful now and in the future.

Self Directed Learners

- Our students will be able to initiate and implement their own learning plans. Based on constructivist theory, students will be supported in self assessment procedures in order to reflect on and guide future learning.

CORE BUSINESS

The core business at Hallett Cove East Primary School is to support students to engage in a relevant curriculum in a manner which ensure success for all students. DECS priorities and policies are taken into account. This is achieved by ensuring that students are making decisions about their learning, developing successful relationships with others, accessing appropriate and useful information and are familiar with and able to use available resources.

Our Core Business is supported by

- Balanced curriculum in all areas of learning as described in the SACSA Framework
- The values, attitudes and understandings implicit and explicit in the Essential Learnings and Key Competencies, are integrated into all learning activities
- Decision making structures, which require collaborative action between students, staff and the community
- Leadership development and leadership opportunities for students
- Student interaction within and beyond their community through the use of information and communication technologies
- Peer and collaborative teaching and learning strategies
- Developing an awareness of others through cultural programmes, such as LOTE, Studies of Asia, Aboriginal Studies
- Learning intervention programmes particularly in the areas of literacy, numeracy and social learning
- Anti harassment programmes, as defined under the umbrella of the Safe Schools Programme
- Programmes that will ensure student well being such as Drug Strategy, Safe Routes to School, sports programmes and Peer Mediation
- Seasons for Growth managed by our School Chaplain.

VALUES AND PRINCIPLES

The school values that were identified by the school community are now reflected in the every day language at school by staff, parents, students and community members. They are

- Collaboration
- Equity
- Honesty
- Respect
- Responsibility.

Our ongoing commitment to our values, reflects our increased emphasis on Student and Staff Wellbeing.

Strategic Directions

Hallett Cove East Primary School's current Site Learning Plan has been developed with input from staff, students and our Governing Council. We have identified four priorities as Strategic Directions for our school. Leadership for each priority is provided by Assistant Principals / Principal / Coordinator.

- Student Learning
- Student Wellbeing
- ICT and Learning Technologies
- Staff Wellbeing

Our Site Learning Plan is in its third year of a three year cycle. A comprehensive process will be undertaken this year involving staff, students and parents as we develop our priorities for 2008 and beyond.

CURRICULUM

Subject Offerings

Specialist Offerings in Japanese (2 x 45 min), Music (1 x 45 min) and Physical Education or Science (1 x 45 min) lessons per week. Class teachers manage all other areas of study. P.E./ Science is covered by FIR.

Information Communication Technologies and Learning

There is a strong emphasis on embedding Learning Technologies and Information Communication Technologies across the curriculum. An example of this involves the introduction of electronic portfolios where students are able to share and provide evidence of their learning, in an electronic manner. A large upgrade in this area took place in early 2007. Electronic Whiteboards will be installed in 9 classrooms, our Library Resource Centre and our LOTE teaching space in 2007.

Students Initiating and managing their learning

Students make significant decisions about their learning and are encouraged to develop Individual Learning Plans within the context of the SACSA Framework.

Teaching Methodology

The methodology promoted and encouraged by the school is the constructivist approach as outlined in SACSA. Integrated within this are foci on Student Initiated Curriculum, Information Communication Technologies and Student Leadership and Decision Making. SHIP practices are integrated throughout the curriculum. Innovation is highly valued and changing methodologies incorporated through our participation in the Learning to Learn Project. Our Learning to Learn focus (2002-2204) was on students initiating and managing their own learning.

Assessment Procedures and Reporting

Early in the year, teachers communicate information to parents about classroom procedures, the learning environment and programme through a variety of means including Acquaintance Night, interviews, family teas and student presentations. This is a time to establish relationships and develop a sense of community. Student led learning discussions are held in term 1 (Yrs 2/3-7) or Term 3 (Yrs R-2), where students have an opportunity to demonstrate and share their learning with parents and caregivers.

At intervals throughout the year, students may take home books / learning bags / portfolios to further inform parents about their learning. Parents and students are also able to view/access electronic portfolios.

A Mid Year Report is forwarded to parents in week 10 of term 2 and a Final Year Report is forwarded in week 9 of term 4. Optional interviews are offered early in term 3 and can be arranged at any other convenient time.

OTHER CO-CURRICULAR ACTIVITIES

General

Hallett Cove East Primary School supports and encourages students to enter a variety of externally assessed competitions. Other significant programmes include

- Jump Rope for Heart
- Safe Routes to School
- Chess Club
- Cross Country
- Heart Matters
- Recycling
- Aquatics / Swimming
- SAPSASA
- School Sport

STAFF AND THEIR WELFARE

Staff Profile

The staffing profile at Hallett Cove East Primary School has stabilised following 13 new appointments in 2006 and 2007. Only one new permanent appointment was made in 2008.

Leadership Structure

Hallett Cove East Primary School has one Principal R-7, newly appointed at the beginning of term 2 2005. Two Assistant Principals are tenured until the end of 2010. An I.C.T. Coordinator has been appointed for 2008.

Staff Support Systems

Staff work collaboratively as a whole and within teams. We have 4 learning teams i.e. Early Years, Primary Years, Middle Years and Specialist Staff. They are also encouraged to work as teams of two within their Houses. Buddy classes exist across the school. Staff liaise directly with the leader responsible for their level of schooling.

Performance Management

All staff have a line manager and participate in regular performance discussions. Focus is placed on performance development both in relation to school plans and individual staff directions.

Staff Utilization Policies

Staff indicate preferences regarding teaching role / work locations, with the final decision made by the Principal following extensive consultation with PAC and the leadership team. Student needs are foremost when such decisions are made.

Access to Special Staff

The school has specialist teachers in Japanese, Music, Physical Education, ESL, Special Education and Choir. Access is provided to Speech Pathologists, Guidance Officers and any other appropriate resource people.

INCENTIVES, SUPPORT AND AWARD CONDITIONS FOR STAFF

There are no special incentives or awards applying to this school apart from working within a great school community.

SCHOOL FACILITIES

Buildings and Grounds

Hallett Cove East Primary School Cove East was the first school built with the innovative design of locating most teaching and learning areas in "Houses." These are actual houses with most of the facilities one would expect in a home, except kitchens. Each house has two learning areas and some are designed with removable internal walls to enable two classes to work together. In all, there are ten teaching and learning houses with the Resource Centre, Administration and Staff Room also in houses. There are also four relocatable buildings which are used as classrooms.

Cooling

All buildings are both heated and air-conditioned. The Pavilion is heated only.

Specialist Facilities

The Pavilion is used for indoor sports activities and contains our canteen and sports storage area. The community uses it extensively after hours.

Other specialist features include:

- ICT room which houses 30 new PC's and a data projector
- Video editing facilities in the Resource Centre
- On-line access in all work areas consisting of four computers per classroom – 3 MacIntosh computers and 1 new PC
- Early Childhood and Primary Activity Space
- A pod of 5 MacIntosh computers and 6 new Pc's are located in the Resource Centre
- IWB's in 9 classrooms, in the Resource Centre and Japanese Room
- Two pods of 4 MacIntosh computers located in the middle school and Primary years classrooms

Staff Facilities

A teacher preparation area is available for staff to use at any time. This facility includes a colour photocopier and computer access.

A School Service Officer area is available for SSO staff at all times. This facility includes a photocopier, computer access and other facilities. All staff access regular weekly SSO support.

Access for Students and Staff with Disabilities

All shared areas have disabled access, as do most class spaces. Modifications are in place for students who are visually or hearing impaired.

Access to Bus Transport

The school is close to a local bus route and is within walking distance of the Hallett Cove Railway Station and Shopping Centre.

SCHOOL OPERATIONS

Decision Making Structures

Decision making is shared between staff, Governing Council and the Student Representative Council (Lighthouse Keepers). Staff are involved in all decisions that effect them, either directly or through representatives on committees.

Major whole staff decisions are made at staff meetings, while all staff are members of one of our four teams. Teams make recommendations for whole staff consideration..

All members of staff are expected to participate in a range of roles outside of the classroom.

School Service Officers meet fortnightly to make decisions that relate to their work.

PAC is actively involved in decisions that relate to Human Resource issues.

Regular Publications

These include daily staff news, weekly electronic bulletin, fortnightly community newsletters, class newsletters and staff and parent information packs. Many of these are available electronically.

School Financial Position

The School has a solid financial base. Fundraising contributes to the purchase of new resources as decided following input from students, staff and parents.

LOCAL COMMUNITY

General Characteristics

The community is diverse and has a strong commitment to its school. Most parents are homeowners and employment levels are high, resulting in extensive use of our OSHC service. Parents have high expectations for their children's success in learning.

Parent and Community Involvement

Parent involvement is at a high level. An informed and active Governing Council and sub-committees operate. Parents are encouraged to participate in classrooms and many are involved. Each class has elected class parent representatives, which make up our Parent Network. A Parent Focus Group exists to pursue a range of funding grants and offer a variety of workshops to our school community.
