

**Deposit Paid:**      yes      No

**Early Bird Rate:**      Yes      No

## VACATION CARE BOOKING SHEET 8<sup>th</sup> July 2019 TO 19<sup>th</sup> July 2019

<b>Family Name</b>	
<b>Child 1</b>	
<b>Child 2</b>	
<b>Child 3</b>	

Please select the days you require care.

<b>Monday</b>	<b>Tuesday</b>	<b>Wednesday</b>	<b>Thursday</b>	<b>Friday</b>
8/7/19	9/7/19	10/7/19	11/7/19	12/7/19
15/7/19	16/7/19	17/7/19	18/7/19	19/7/19

To be eligible for the early bird rate, which is \$57.50 a day per child, you must return this form by Wednesday 26<sup>th</sup> June 2019. Bookings received after this day will be charged at the standard rate of \$62.50 per day per child.

A deposit of \$57.50 will secure your booking. Payment of accounts is required within 7 days.

**Bookings will not be accepted if your Enrolment Form is not current.**

**We require two weeks' notice to cancel a booking without charge. An exception to this is excursion days where there are no cancellations without charge.**

### Emergency/Casual Bookings

In the case of casual emergency bookings the family must pay the full scheduled session fee in advance.

### Late Collection of Children

The service closes at 6:05 pm. If unforeseen circumstances arise and you will be late to collect your child/ren please notify the service as soon as possible.

Late fees will be charged as follows:

- Between 6.05 pm and 6.15 pm - \$50.00 per child
- After 6.15 pm \$30.00 per child for every 15 minutes thereafter.

When a parent is continually late arriving at the service to collect their child, the Director will discuss other Out of School Hours Care options with the parent.

## **Sun Smart Attire**

We are Sun-Smart OSHC. Suitable hats, wide brimmed or legionnaire must be worn outside. **Baseball caps** are not acceptable. Shoulders must be covered at all times. Sunscreen is provided but if your child has an allergy or needs to have their own sunscreen can you please label and name it and we will ensure it is used by only them. If your child attends in inappropriate clothing they cannot participate in programmed outside activities. We must follow the guidelines in the Sunsmart Policy

## **Arrival and Departure:**

- We are open from 7:00 am – 6:05 pm.
- All children must be signed in and out of the program upon arrival and departure by an authorised adult.
- On excursion days children must arrive no later than 9:00 am. Unless otherwise specified. We use Willunga Charter Pty Ltd and public transport.

## **Personal Items:**

- All clothing or personal effects must be clearly labelled. No hand held electronics games, mobile phones or mp3 players are to be brought to Vacation Care. This includes Smart watches.
- No responsibility will be taken for non-essential items brought to Vacation Care if they become damaged or lost.
- Please note **NO** spending money unless specified.

**I give permission for my child/children to travel on transport, Public and Private on enrolled excursion days**

**I understand it is my responsibility to advise Educators if I do not wish my child/ren to participate in a particular activity**

**I acknowledge and agree to the terms of this booking sheet.**

**Signed.** .....

**Date**.....