



Hallett Cove East OSHC/Vacation Care
Hallett Cove East Primary School
Quailo Avenue Hallett Cove SA 5158
www.halcoveeps.sa.edu.au

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Phone 8381 7577 **Mobile** 0422 003 138

Child Care Kindy Delivery and/or Collection Authorisation

Date:

To: Whom it May Concern

The purpose of this letter is to advise you of the authority given to Designated Educators from the Hallett Cove East Out of School Hours Care and Vacation Care Service over _____ (Insert Child's name).

This grant of authority shall begin on _____ and end on _____, unless terminated earlier by any of the undersigned.

The above Child Care Provider shall have the absolute and final authority to deliver and/or collect my child/children from the Hallett Cove Karrara Kindergarten, on the corner of Quailo Avenue and Barramundi Drive, Hallett Cove. The dates of delivery/collection shall be advised by us as required. Clear booking information will be provided to the Hallett Cove East OSHC.

We acknowledge that our child/children will be delivered and/or collected from Hallett Cove Karrara Kindergarten and walked to the Hallett Cove East OSHC located on site at Hallett Cove East Primary School on Quailo Avenue, Hallett Cove. Appropriate clothing for wet weather will be provided for our child/children by us. We acknowledge that Educators from the OSHC will have an umbrella to assist with protection from inclement weather.

Hallett Cove East OSHC declare that all Educators who will be involved in collecting and or delivering the above-named child/children will have current Criminal History Clearance and Responding to Abuse and Neglect training. Appropriate staff to child ratio will be adhered to. We also know that the child/ren will be collected at 3.00pm each day which will give them sufficient time to walk to the OSHC premises, get signed in and settled before the school is dismissed. Children will be taken to Karrara Kindergarten after 8.40am when school children have been dismissed/delivered to classroom.

Thank you for your understanding, cooperation and prompt adherence to this authorisation.

Yours faithfully,

Parent 1

Parent 2

Child Care Provider